

**BUTTE SCHOOL DISTRICT NO. 1
BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 22, 2022**

The Board of Trustees held a Regular Meeting on Tuesday, February 22, 2022 at 5:00 p.m. via teleconference with Chairperson Ann Boston presiding. Trustees present were Patti Hepola, Tom Billteen, Susanne Dauenhauer, Frank Joseph, Henry Klobucar, Kelly Lee and Quinton Queer. Also present were Judy Jonart, Superintendent, Therese McClafferty, Director of Human Resource and Kevin Patrick, Director of Business Affairs.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION

APPROVAL OF MINUTES

Item 1 – Special Board Meeting-Closed Session, January 18, 2022

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 2 – Regular Board Meeting, January 18, 2022

Trustee Klobucar made motion to approve, second by Trustee Hepola. Motion carried unanimously.

COMMUNICATIONS

Item 3 – Hillcrest Elementary School Presentation

Susan Johnson, Hillcrest Elementary School Principal, updated the Board on Hillcrest Elementary School activities. Enrollment is near capacity and the highest in 16 years. Ms. Johnson showed the Board photos of students and staff enjoying January Fun and Classroom Competitions. She also thanked the staff and school board for the support over the past couple of years.

Ann Boston, Board Chair, thanked Ms. Johnson and the staff, students and families.

Item 4 – 1st Reading – Policy 2140 – Guidance and Counseling

Judy Jonart, Superintendent, presented Policy 2140 for first reading. The changes are required updates to the policy.

Item 5 – MTSBA Resolutions Discussion

Judy Jonart, Superintendent, informed the Board that any requested Resolutions are due on February 25. Butte School District #1 does not have any Resolutions to submit.

Item 6 – 1st Reading – Policy 2240 – Summer School

Judy Jonart, Superintendent, presented Policy 2240 for first reading. The changes are required to be consistent with the law.

Item 7 – 1st Reading – Policy 2312 – Copyright

Judy Jonart, Superintendent, presented Policy 2312 for first reading. Ms. Jonart asked the Board to simply review this policy as it references Federal law, there will be no changes.

Item 8 – 1st Reading – Policy 2312P – Copyright Compliance

Judy Jonart, Superintendent, presented Policy 2312P for first reading. This is the procedure for Policy 2312. Policy 2312 outlines exactly what is in Policy 2312P and is therefore redundant and Policy 2312P will be deleted.

Item 9 – Public Comment on Items Not on Agenda

Ann Boston, Board Chair, called for anyone wishing to speak on any item not on the Agenda.

Larry Driscoll, former East Middle School Principal, addressed the Board and the District by saying that he was so proud to be associated with the Butte School District. He has kept a close eye on how the District has responded to the pandemic. Butte has done an outstanding job at keeping kids in school. The community is thankful for the hard work. Thank you.

Mike Kujawa spoke on behalf of the Butte Teachers Union. Mr. Kujawa has been a member of the Butte Teachers Union (BTU) for 27 years. The BTU supports the Board and Superintendent for prioritizing safety. Mr. Kujawa expressed gratitude from the community as well. He also wanted to thank the Board and Administration for always supporting Empty Bowls.

Bill Ryan spoke as a relative newcomer to Butte. He moved here a few years ago from Great Falls and has been amazed at the caliber of teachers and administrators. The employees of the School District are truly frontline workers and he gives them two thumbs up.

CONSENT AGENDA

Item 10 – Consent Agenda

- **Payroll, Claims, Expenditure Report, & Revenue Reports (December 2021, January 2022)**

<u>Date</u>	<u>Memo</u>	<u>Reference</u>	<u>Bank Account</u>
<u>12/31/2021</u>	<u>Please transfer from the funds listed below into the CLAIMS CLEARING FUND to cover warrant # 7000786046 to warrant # 7000786310</u>	<u>Transfers</u>	
<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
<u>7760.000.1010.00.000</u>	<u>101/ELEMENTARY GENERAL FUND</u>		<u>114,091.25</u>
<u>7760.000.1010.00.000</u>	<u>110/ELEMENTARY TRANSPORTATION FUND</u>		<u>8,888.77</u>
<u>7760.000.1010.00.000</u>	<u>112/SCHOOL FOOD SERVICE FUND</u>		<u>108,275.64</u>
<u>7760.000.1010.00.000</u>	<u>117/ELEMENTARY ADULT EDUCATION FUND</u>		<u>11.13</u>
<u>7760.000.1010.00.000</u>	<u>119/MEDICAID SPECIAL SERVICES</u>		<u>7,786.60</u>
<u>7760.000.1010.00.000</u>	<u>128/ELEM TECHNOLOGY FUND</u>		<u>4,191.38</u>
<u>7760.000.1010.00.000</u>	<u>138/CSCT</u>		<u>176.70</u>
<u>7760.000.1010.00.000</u>	<u>149/RSVP</u>		<u>1,119.10</u>
<u>7760.000.1010.00.000</u>	<u>153/IDEA PART B</u>		<u>1,897.19</u>
<u>7760.000.1010.00.000</u>	<u>158/IDEA PART B ARP</u>		<u>14,123.51</u>
<u>7760.000.1010.00.000</u>	<u>160/ELEM BUILDING FUND</u>		<u>1,774,471.21</u>
<u>7760.000.1010.00.000</u>	<u>189/COBRA</u>		<u>8,399.76</u>

<u>00</u>			
<u>7760.000.1010.00.0</u> <u>00</u>	<u>187/CLAIMS CLEARING ACCOUNT</u>	<u>2,043,432.</u> <u>24</u>	
<u>7760.000.1010.00.0</u> <u>00</u>	<u>201/HIGH SCHOOL GENERAL FUND</u>		<u>79,527.96</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>210/HIGH SCHOOL TRANSPORTATION FUND</u>		<u>4,377.89</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>231/TITLE I 47-1212-3111</u>		<u>9,246.24</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>232/ESSER</u>		<u>1,899.22</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>233/TECH ED</u>		<u>6,029.46</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>234/ESSER II</u>		<u>56,371.10</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>239/ESSER III</u>		<u>8,874.65</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>241/TITLE II-A TCHR TRAINING 47-1212-1411</u>		<u>1,125.00</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>270/JOBS FOR MONTANA GRADUATES</u>		<u>114.45</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>275/ACTIVITY BUS FUND</u>		<u>258.50</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>284/H.S. CO-CURR ACTIVITIES FUND</u>		<u>15,438.82</u>
<u>7760.000.1010.00.0</u> <u>00</u>	<u>187/CLAIMS CLEARING ACCOUNT</u>	<u>183,263.2</u> <u>9</u>	

<u>Date</u>		<u>Memo</u>	<u>Reference</u>	<u>Bank Account</u>
<u>1/31/2022</u>		<u>Please transfer from the funds listed below into the CLAIMS CLEARING FUND to cover warrant # 7000786311 to warrant # 7000786495</u>	<u>Transfers</u>	
<u>Account</u>		<u>Description</u>	<u>Debit</u>	<u>Credit</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>101</u>	<u>ELEMENTARY GENERAL FUND</u>		<u>112,471.8</u> <u>5</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>110</u>	<u>ELEMENTARY TRANSPORTATION FUND</u>		<u>17,975.60</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>112</u>	<u>SCHOOL FOOD SERVICE FUND</u>		<u>96,881.86</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>117</u>	<u>ADULT ED</u>		<u>20.00</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>119</u>	<u>MEDICAID</u>		<u>1,720.33</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>128</u>	<u>ELEM TECHNOLOGY FUND</u>		<u>4,228.14</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>138</u>	<u>CSCT</u>		<u>46,323.93</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>143</u>	<u>RSVP - LOCAL</u>		<u>18.95</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>149</u>	<u>RSVP</u>		<u>2,409.18</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>153</u>	<u>IDEA PART B</u>		<u>14,739.37</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>155</u>	<u>IDEA PRESCHOOL</u>		<u>499.93</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>158</u>			<u>13,270.87</u>
<u>7760.000.1010.00.0</u> <u>000</u>	<u>16</u>	<u>ELEM BUILDING</u>		<u>793,321.6</u>

<u>000</u>	<u>0</u>		<u>5</u>
<u>7760.000.1010.00.000</u>	<u>186</u>	<u>PAYROLL CLEARING</u>	<u>3.33</u>
<u>7760.000.1010.00.000</u>	<u>189</u>	<u>COBRA</u>	<u>7,066.92</u>
<u>7760.000.1010.00.000</u>	<u>187</u>	<u>CLAIMS CLEARING ACCOUNT</u>	<u>1,110,951.91</u>
<u>7760.000.1010.00.000</u>	<u>201</u>	<u>HIGH GENERAL</u>	<u>64,298.29</u>
<u>7760.000.1010.00.000</u>	<u>210</u>	<u>HIGH TRANSPORTATION</u>	<u>8,851.09</u>
<u>7760.000.1010.00.000</u>	<u>232</u>	<u>ESSER I</u>	<u>27,773.02</u>
<u>7760.000.1010.00.000</u>	<u>233</u>	<u>TECH ED</u>	<u>870.40</u>
<u>7760.000.1010.00.000</u>	<u>234</u>	<u>ESSER II - BASE</u>	<u>2,390.75</u>
<u>7760.000.1010.00.000</u>	<u>239</u>	<u>ESSER III</u>	<u>6,456.26</u>
<u>7760.000.1010.00.000</u>	<u>242</u>	<u>TITLE IV-A-SSAE</u>	<u>1,586.99</u>
<u>7760.000.1010.00.000</u>	<u>245</u>	<u>PERKINS</u>	<u>30,611.43</u>
<u>7760.000.1010.00.000</u>	<u>248</u>	<u>ABLE - FEDERAL</u>	<u>818.28</u>
<u>7760.000.1010.00.000</u>	<u>275</u>	<u>ACTIBITY BUS FUND</u>	<u>786.00</u>
<u>7760.000.1010.00.000</u>	<u>284</u>	<u>CO-CURRICULAR</u>	<u>27,207.10</u>
<u>7760.000.1010.00.003</u>	<u>187</u>	<u>CLAIMS CLEARING ACCOUNT</u>	<u>171,649.61</u>

<u>CLAIMS</u>	<u>ELEMENTARY</u>	<u>HIGH</u>	<u>TOTAL</u>
	<u>*****GENERAL FUND*****</u>		
			<u>\$0.00</u>
			<u>\$0.00</u>
			<u>\$0.00</u>
<u>GENERAL FUND TOTAL</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<u>****TRANSPORTATION**</u>		
	<u>**</u>		
			<u>\$0.00</u>
			<u>\$0.00</u>
			<u>\$0.00</u>
<u>TRANSPORTATION TOTAL</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<u>****FOOD SERVICES*****</u>		
			<u>\$0.00</u>
			<u>\$0.00</u>
			<u>\$0.00</u>
<u>FOOD SERVICE TOTAL</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<u>****FEDERALS*****</u>		

			<u>\$0.00</u>
			<u>\$0.00</u>
			<u>\$0.00</u>
<u>FEDERAL TOTAL</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>TOTAL REIMBURSEMENTS</u>			<u>\$0.00</u>

	<u>ACCOUNTS PAYABLE</u> <u>REIMBURSEMENTS</u>		
<u>Letter #5</u>			
<u>MONTH: JANUARY 2022</u>			
<u>DATE: February 15, 2022</u>			
<u>CLAIMS</u>	<u>ELEMENTARY</u>	<u>HIGH</u>	<u>TOTAL</u>
	<u>*****GENERAL</u> <u>FUND*****</u>		
<u>Reimb for Overpayment for Health Deduction</u>	<u>\$300.00</u>		<u>\$300.00</u>
<u>Reimb for Cashed Stale Dated Check Dept of Revenue</u>		<u>\$330.00</u>	<u>\$330.00</u>
			<u>\$0.00</u>
<u>GENERAL FUND TOTAL</u>	<u>\$300.00</u>	<u>\$330.00</u>	<u>\$630.00</u>
	<u>*****TRANSPORTATION*</u> <u>***</u>		
<u>Reimb for Kelsey Chase personal purchase on PCard</u>	<u>\$26.75</u>	<u>\$13.18</u>	<u>\$39.93</u>
			<u>\$0.00</u>
			<u>\$0.00</u>
<u>TRANSPORTATION TOTAL</u>	<u>\$26.75</u>	<u>\$13.18</u>	<u>\$39.93</u>
	<u>*****FOOD</u> <u>SERVICES*****</u>		
<u>FOOD SERVICE TOTAL</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<u>*****FEDERALS*****</u>		
			<u>\$0.00</u>
			<u>\$0.00</u>
<u>FEDERAL TOTAL</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>TOTAL REIMBURSEMENTS</u>	<u>\$326.75</u>	<u>\$343.18</u>	<u>\$669.93</u>

NOTE: A complete and detailed listing of the Payroll and Claims Warrants, Budget Transfers and Revenue Reports is on file in the Clerk’s Office and by this reference is made part of these minutes.

- **Student Activity Fund Report from East Middle School (January 2022)**
- **Student Activity Fund Report from Butte High School (January 2022)**
- **Travel Requests: Jim O’Neill and Keith Miller**

Trustee Hepola made motion to approve, second by Trustee Klobucar. Motion carried unanimously.

PERSONNEL

Item 11 – Amended Personnel Action Report (PAR) – February 22, 2022

Therese McClafferty, Director of Human Resource, presented the following Amended PAR. The amendments were provided to the Board with an explanation prior to the meeting.

Butte School District No. 1
Amended Personnel Action Report
Board Meeting February 22, 2022

Certified Personnel

Leave of Absence:

Craig Remsen	10/01/22-05/31/23	Science Teacher, BHS
Leslee Uribe	02/23/22-06/09/22	3rd Grade Teacher, Hillcrest

Retirement w/Medical Waiver:

Chris Fisk	06/09/22	Social Studies Teacher, BHS
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Retirement:

Kenneth Kivela	06/09/22	Art Teacher, District, Kennedy/Marg Leary/West
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Classified Personnel

Appointment:

David Lambrecht	03/01/22	Bus Driver, Transportation
Eric Lane	02/23/22	Cleaner, BHS
Linda Morgan	02/23/22	Clerical Substitute, District
Daniel Sharon	02/23/22	Substitute Bus Driver, Transportation
Stephanie Shumway	02/23/22	SpEd ParaProfessional, District/EMS

Leave of Absence:

Hermosele Geery	02/07/22-04/15/22	Cleaner, EMS
Judy Maloughney	01/10/22-06/09/22	Bus Monitor, Transportation

Resignation:

Richard Hawe	01/21/22	Bus Driver, Transportation
Kenneth Krum	02/02/22	Food Service, Kennedy
David Lambrecht	02/28/22	Substitute Bus Driver, Transportation

Supplemental Personnel

Appointment:

Quinn Dennehy	02/23/22	Co-Assistant Track Coach, BHS
Amanda Donaldson	02/23/22	Substitute Teacher, District
Jasmine Flores Garcia	02/23/22	Substitute Teacher, District

Nicole Foley	02/23/22	Substitute Teacher, District
Cherie Garlish	02/23/22	Substitute Teacher, District
Caroline Geiger	02/23/22	Substitute Teacher, District
Landon Hansen	02/23/22	Substitute Teacher, District
Geno Liva	02/23/22-03/07/22	Volunteer Wrestling Coach, EMS
Alycia Loomis	02/23/22	Substitute Teacher, District
Jacqueline Paffhausen	02/23/22	Assistant Track Coach, BHS
Michael Parent	02/23/22-06/09/22	Volunteer Elementary Sports Coach
Kaleb Scarberry	02/23/22-06/09/22	Volunteer Elementary Sports Coach
Amy Schulte	02/23/22	Co-Assistant Track Coach, BHS
Rosemarie Spear	02/23/22	Substitute Teacher, District
Jorey Thatcher	02/23/22-03/07/22	Volunteer Wrestling Coach, EMS

Resignation:

Jacob Bartholomew	01/24/22	CTSO Skills USA Advisor, BHS
Chris Fisk	06/09/22	Class Advisor, BHS
Hailee Zahler	01/31/22	Co-Assistant Girls' Soccer Coach, BHS
Hailee Zahler	01/31/22	Substitute Teacher, District

Trustee Billteen made motion to approve as amended, second by Trustee Klobucar. Motion carried unanimously.

NEW BUSINESS

Item 12 – Review and Approval – COVID-19 – Emergency Measures – Students, Staff, and Community Health and Safety – Policy 1905

Judy Jonart, Superintendent, thanked the students, families, Trustees, and community for their efforts during this pandemic. As she stated in July, the Board has looked at this Policy every month and made decisions based on information received. Based on numbers provided by the Butte-Silver Bow Health Department, Butte School District #1 will update Policy 1905 to make wearing masks and other face coverings optional. Masks will still be required on school buses due to a federal mandate. The Policy may be reviewed as circumstances change.

Ms. Jonart read letters in support of the policy change from Dr. Brewer and Dr. Yates for Southwest Montana Community Health Center, The Butte-Silver Bow Health Department, and the Butte School District Nurses.

Trustee Hepola made motion to approve, second by Trustee Billteen.

Ann Boston, Board Chair, called for anyone wishing to speak on the Agenda Item.

Chelynn Glenn, spoke on behalf of God, family and community, and stated that the masks caused emotional and physical pain. She told the Board she intends to file claims against them and their insurance company.

Kassandra Smith stated she stands behind Ms. Glenn and questions how the School District collected data.

Cindy Cooney stated it was awful and horrendous at how the children suffered. The District followed the CDC because there is money to be made and soon all the dirty laundry will come out.

Kyra Cooney stated she is nine (9) years old. She is sick and tired all the time from breathing the bad air under a mask.

Jennifer Norman works in the public health field and masks reduce transmission. She supports Ms. Jonart’s request to make masks optional.

Lisa Howell has concerns with the Board meeting remotely and lack of availability. The Board does not want to hear the other side nor face the public.

Jen DeLong feels that masks are a parent's choice.

Ms. Boston called for anyone else wishing to speak. There being none, she asked the Trustees if they had any questions.

Trustee Billteen asked Ms. Jonart to continue to provide the Board with the weekly updates. Ms. Jonart stated she would continue.

Motion carried unanimously.

Item 13 – Approval to Advertise Hire Drivers Education Program Instructors

Josh Schad, Drivers Education Director, was unable to attend, so Judy Jonart, Superintendent requested approval to advertise and hire instructors for the Drivers Education Program.

Trustee Hepola made motion to approve, second by Trustee Klobucar. Motion carried unanimously.

Item 14 – Approval of Fee Increase to Drivers Education Program

Josh Schad, Drivers Education Director, was unable to attend, so Judy Jonart, Superintendent, spoke on his behalf. Mr. Schad requests a \$10 per year increase to the cost of Drivers Education program. This would help cover the cost of rising fuel prices.

Trustee Dauenhauer made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 15 – Review and Approval of MOU with Amalgamated Transit Union Local 381 Drivers

Kevin Patrick, Director of Business Affairs, presented an MOU with the Amalgamated Transit Union Local 381 Drivers. Mr. Patrick requested that the Board deny the MOU and this subject be taken up during negotiations.

Trustee Billteen made motion to approve, second by Trustee Dauenhauer.

Vina Walker, Local Union 381 and Felica Steele, of the Insurance company, explained that the Union simply wants to give back money to the members in the form of life insurance policies. Doing so directly was flagged by the Federal Government so they'd like to pass it through the District. Mr. Patrick said he needs additional information but at this point there are tax implications for the District and union members and he is still recommending denial.

Trustee Billteen amended his motion with approval of the second, Trustee Dauenhauer, to table this agenda item and allow Mr. Patrick to get more information. Motion carried unanimously.

Item 16 – Review and Approval of MOU with Amalgamated Transit Union Local 381 Monitors

Kevin Patrick, Director of Business Affairs, explained that this was the same situation as the MOU with the Drivers and requested this item be tabled as well.

Trustee Billteen made motion to table, second by Trustee Joseph. Motion carried unanimously.

Item 17 – Review and Approval of the 2022 Elementary and High School Election Resolutions

Kevin Patrick, Director of Business Affairs, presented the Board with the Elementary and High School Resolutions. The election will be a mail ballot, two Elementary Trustee seats are open,

we will request an O&M levy for the Elementary District. The amounts will be determined at a later time.

Trustee Klobucar made motion to approve, second by Trustee Joseph. Motion carried unanimously.

Item 18 – Review and Approval to Enter into a Contract with Expressvotes for the School District Elections

Kevin Patrick, Director of Business Affairs, presented the ExpressVotes contract. He explained Butte-Silver Bow owns this machine and we are required, by law, to have it available during the election. We will be required to purchase thumb drives and programming with a cost estimated to be about \$1,00.00.

Trustee Lee made motion to approve, second by Trustee Dauenhauer.

Trustee Hepola asked why we needed to use this machine. Mr. Patrick said it is to make voting easier for disabled people.

Motion carried unanimously.

Item 19 – Approval to Pass the HCBS Supplemental Payment Received and Future Payments

Kevin Patrick, Director of Business Affairs, requested Board approval to pass the HCBS Supplemental Payments received as recommended by OPI.

Trustee Dauenhauer made motion to approve, second by Trustee Klobucar. Motion carried unanimously.

Item 20 – 2nd Reading – Approval of Policy 3225 – Sexual Harassment of Students

Therese McClafferty, Director of Human Resource, explained that the next eight (8) items are all MTSMA required updates to existing policies. Policy 3225 – Sexual Harassment of Students, completely replaces our previous policy.

Trustee Hepola made motion to approve, second by Trustee Joseph. Motion carries unanimously.

Item 21 – 2nd Reading – Approval of Policy 3225P – Sexual Harassment Grievance Procedure

Therese McClafferty, Director of Human Resource, explained this was laid out the grievance procedure for students.

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carries unanimously.

Item 22 – 2nd Reading – Approval of Policy 3225F – Sexual Harassment Reporting/Intake Form for Students

Therese McClafferty, Director of Human Resource, explained this is an updated intake form for students reporting Sexual Harassment.

Trustee Hepola made motion to approve, second by Trustee Joseph. Motion carries unanimously.

Item 23 - 2nd Reading – Approval of Policy 5012 – Sexual Harassment of Employees

Therese McClafferty, Director of Human Resource, presented Policy 5012.

Trustee Dauenhauer made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 24 – 2nd Reading – Approval of Policy 5012P – Sexual Harassment Grievance Procedure – Employees

Therese McClafferty, Director of Human Resource, presented a new procedure for employees.

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 25 – 2nd Reading – Approval of Policy 5012F – Sexual Harassment Reporting Form for Employees

Therese McClafferty, Director of Human Resource, presented the sexual harassment reporting form for employees.

Trustee Billteen made motion to approve, second by Trustee Klobucar. Motion carries unanimously.

Item 26 – 2nd Reading – Approval of Policy 5015 – Bullying/Harassment/Intimidation

Therese McClafferty, Director of Human Resource, presented Policy 5015 – Bullying, Harassment and Intimidation.

Trustee Joseph made motion to approve, second by Trustee Hepola. Motion carries unanimously.

Item 27 – 2nd Reading – Approval of Policy 5015F – Harassment Reporting Form for Employees

Therese McClafferty, Director of Human Resource, explained that this form is the one being currently used but it is presented here because Policy and Procedure 5015 has changed.

Trustee Dauenhauer made motion to approve, second by Trustee Hepola. Motion carries unanimously.

ADJOURNMENT

There being no further business to come before the board, Trustee Lee moved to adjourn, second by Trustee Klobucar, motion carried unanimously. Chairperson Boston adjourned the meeting at 6:30 p.m.

Chairwoman of Board of Trustees

District Clerk
/mcs